



SITC International Holdings Company Limited

海豐國際控股有限公司

(Incorporated in the Cayman Islands with limited liability)

(Stock Code : 1308)

NOTIFICATION LETTER 通知信函

21 March 2024

Dear Registered holder(s) ^(Note),

SITC International Holdings Company Limited (the “Company”)

– Notice of Publication of 2023 Annual Report, Annual General Meeting Circular, Proxy Form and Environmental, Social and Governance Report (“Current Corporate Communications”)

The English and Chinese versions of the Company’s Current Corporate Communications are available on the Company’s website at www.sitc.com and the website of HKEX (the “HKEX”) at www.hkexnews.hk, or the arranged printed form(s) of Current Corporate Communications is enclosed (if applicable). You may access the Current Corporate Communications by clicking “Investor Relations” on the home page of our website, then selecting “Name of document” under “Announcement & Circular” and viewing them require Adobe® Reader® or browsing through the website of HKEXnews.

Shareholders may at any time choose to receive free of charge Corporate Communications ^{Note} either in printed form, or read the website version; and either in English language version only, Chinese language version only or both language versions, notwithstanding any wish to the contrary they have previously conveyed to the Company. If you want to receive another printed version of the Current Corporate Communications, please complete the Change Request Form in reverse side and send it to the Company c/o Computershare Hong Kong Investor Services Limited (the “Hong Kong Share Registrar”), using the mailing label and need not to affix a stamp when returning (if posted in Hong Kong). Otherwise, please affix an appropriate stamp. The address of the Hong Kong Share Registrar is 17M Floor, Hopewell Centre, 183 Queen’s Road East, Wanchai, Hong Kong. The Change Request Form may also be downloaded from the Company’s website at www.sitc.com or the website of HKEX at www.hkexnews.hk.

If you would like to change your choice of language or means of receipt of the Company’s Corporate Communications in future, please write to the Company c/o the Hong Kong Share Registrar or send an email at sitc.ecom@computershare.com.hk. Even if you have chosen (or are deemed to have consented) to receive all future Corporate Communications via Website version but for any reason you have difficulty in receiving or gaining access to the Current Corporate Communications, the Company will promptly upon your request send the Current Corporate Communications to you in printed form free of charge.

Should you have any queries relating to any of the above matters, please call the Company’s telephone hotline at (852) 2862 8688 during business hours from 9:00 a.m. to 6:00 p.m. from Monday to Friday, excluding public holidays.

For and on behalf of
SITC International Holdings Company Limited

Note: Corporate Communications includes but not limited to (a) the directors’ report, its annual accounts together with a copy of the auditors’ report and, where applicable, its summary financial report; (b) the interim report and, where applicable, summary interim report; (c) a notice of meeting; (d) a listing document; (e) a circular; and (f) a proxy form.

各位登記股東 ^(附註)：

海豐國際控股有限公司 (「本公司」)

– 2023 年度報告、股東週年大會通函、委任表格及環境、社會及管治報告 (「本次公司通訊文件」) 之發佈通知

本公司的本次公司通訊文件中、英文版本已上載於本公司網站 www.sitc.com 及香港交易所披露易 (「披露易」) 網站 www.hkexnews.hk，歡迎瀏覽，或按安排附上本次公司通訊文件之印刷本(如適用)。請在本公司網站主頁按「投資者關係」一項，再在「公告與通函」項下選擇「文件名稱」並使用 Adobe® Reader® 開啟或在披露易網站瀏覽有關文件。

儘管閣下早前曾向本公司作出公司通訊文件 ^(附註) 收取方式或語言版本的選擇，但仍可以隨時更改有關選擇，轉為以印刷本或網上方式收取或只收取英文印刷本、或只收取中文印刷本、或同時收取中、英文印刷本，費用全免。如閣下欲收取本次公司通訊文件之另一語言印刷本，請閣下填妥在本函背面的更改回條，並使用隨附之郵寄標籤寄回，而毋須貼上郵票(如在香港投寄)；否則，請貼上適當的郵票，更改回條請寄回香港中央證券登記有限公司(「香港證券登記處」)，地址為香港灣仔皇后大道東 183 號合和中心 17M 樓。更改回條亦可於本公司網站 www.sitc.com 或披露易網站 www.hkexnews.hk 內下載。

如欲選擇有別於閣下所選擇的公司通訊語言版本或收取方式，請以書面送交到香港證券登記處或以電郵方式發送至 sitc.ecom@computershare.com.hk，以更改日後收取公司通訊文件之語言版本及收取途徑之選擇。如股東已選擇以網上方式收取日後公司通訊文件(或被視為已同意以網上方式收取)但因任何理由未能閱覽載於網站的本次公司通訊文件，股東只要提出要求，我們將盡快向閣下寄上所要的有關文件的印刷版本，費用全免。

如對本函內容有任何疑問，請致電本公司電話熱線(852)2862 8688，辦公時間為星期一至五(公眾假期除外)上午 9 時正至下午 6 時正。

海豐國際控股有限公司
謹啟

2024 年 3 月 21 日

附註：公司通訊文件包括但不限於：(a) 董事會報告、年度財務報表連同核數師報告及如適用，財務摘要報告；(b) 中期報告及如適用，中期摘要報告；(c) 會議通告；(d) 上市文件；(e) 通函；及(f) 委任代表表格。

SIH-21032024-1(0)

Change Request Form 更改回條

To: SITC International Holdings Company Limited (the "Company")
(Stock Code: 1308)
 c/o Computershare Hong Kong Investor Services Limited
 17M Floor, Hopewell Centre,
 183 Queen's Road East,
 Wan Chai, Hong Kong

致: 海豐國際控股有限公司(「本公司」)
(股份代號: 1308)
 經香港中央證券登記有限公司
 香港灣仔
 皇后大道東 183 號
 合和中心 17M 樓

I/We would like to receive the Corporate Communications* of the Company in the manner as indicated below:

本人/我們希望以下列方式收取 貴公司之公司通訊*:

(Please mark (X) in **ONLY ONE** of the following boxes) (請從下列選擇中, 僅在其中一個空格內劃上「X」號)

- to read all future Corporate Communications published on the website of the Company at www.sitc.com (the "Website Version") instead of receiving printed copies, and to receive a written notification either by post or by email for the publication of the relevant Corporate Communications on the website of the Company; **OR**
 閱覽所有日後在 貴公司網站 (www.sitc.com) 登載的公司通訊 (「網上版本」), 以代替收取印刷本, 並以郵遞或電郵方式收取已在 貴公司網站登載的公司通訊之書面通知; **或**
- to receive the **printed English version** of all future Corporate Communications **ONLY**; **OR**
 僅收取所有日後公司通訊文件之**英文印刷本**; **或**
- to receive the **printed Chinese version** of all future Corporate Communications **ONLY**; **OR**
 僅收取所有日後公司通訊文件之**中文印刷本**; **或**
- to receive both **printed English and Chinese versions** of all future Corporate Communications.
 同時收取所有日後公司通訊文件之**英文及中文印刷本**。

Signature
 簽名

Contact telephone number
 聯絡電話號碼

Date
 日期

Notes 附註:

- Please complete all your details clearly.
請 閣下清楚填妥所有資料。
- If your shares are held in joint names, the shareholder whose name stands first on the register of members of the Company in respect of the joint holding should sign on this Change Request Form in order to be valid.
如屬聯名股東, 則本更改回條須由該名於本公司股東名冊上就聯名持有股份之其姓名位列首位的股東簽署, 方為有效。
- Any form with more than one box marked (X), with no box marked (X), with no signature or otherwise incorrectly completed will be void.
如在本回條作出超過一項選擇、或未有作出選擇、或未有簽署、或在其他方面填寫不正確, 則本更改回條將會作廢。
- The above instruction will apply to all future Corporate Communications to be sent to shareholders of the Company until you notify otherwise by reasonable notice in writing (not less than 7 days) to the Company c/o the Hong Kong Share Registrar, Computershare Hong Kong Investor Services Limited, at 17M Floor, Hopewell Centre, 183 Queen's Road East, Wan Chai, Hong Kong or by email at sitc.ecom@computershare.com.hk.
上述指示適用於日後寄發予本公司股東之所有公司通訊, 直至 閣下發出合理時間的書面通知(最短不少於 7 日)予本公司香港股份過戶登記處 -「香港中央證券登記有限公司」(地址為香港灣仔皇后大道東 183 號合和中心 17M 樓)或以電郵發送至 sitc.ecom@computershare.com.hk 另作選擇為止。
- Shareholders are entitled to change the choice of means of receipt and language of Corporate Communications at any time by reasonable notice in writing (not less than 7 days) to the Company c/o the Hong Kong Share Registrar (at the above address) or by email at sitc.ecom@computershare.com.hk.
股東有權隨時發出合理時間的書面通知(最短不少於 7 日)予本公司香港股份過戶登記處(上述地址)或以電郵發送至 sitc.ecom@computershare.com.hk, 要求更改有關公司通訊的語言版本及收取方式。
- For the avoidance of doubt, we do not accept any special instructions written on this Change Request Form.
為免存疑, 任何在本更改回條上的額外手寫指示, 本公司將不予處理。

* Corporate Communications include but are not limited to the Company's (a) annual reports and summary financial reports (if applicable)(and all reports and accounts contained therein); (b) interim reports and summary interim reports (if applicable)(and all reports and accounts contained therein); (c) notices of meeting; (d) listing documents; (e) circulars; and (f) proxy forms.
 公司通訊包括但不限於公司的: (a) 年度報告及其財務摘要報告 (如適用) (及其中包含的所有報告及賬目); (b) 中期報告及中期摘要報告 (如適用) (及其中包含的所有報告及賬目); (c) 會議通告; (d) 上市文件; (e) 通函; 及(f) 代表委任表格。

Mailing Label 郵寄標籤

Computershare Hong Kong Investor Services Limited
香港中央證券登記有限公司
Freepost No. 簡便回郵號碼: 37
Hong Kong 香港

Please cut the mailing label and stick it on an envelope to return this Request Form to us.

No postage is necessary if posted in Hong Kong.

當 閣下寄回本申請表格時, 請將郵寄標籤剪貼於信封上。
 如在本港投寄, 閣下無需支付郵費或貼上郵票。

Get in touch with us 與我們聯繫

Send us an enquiry 垂詢
 Rate our service 評價
 Lodge a complaint 投訴



Contact Us 聯繫我們

www.computershare.com/hk/contact